

AMERICAN FORK CITY COUNCIL
FEBRUARY 4, 2016
NOTICE OF WORK SESSION AND AGENDA

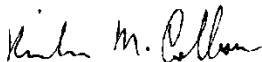
WORK SESSION

The purpose of City Work Sessions is to prepare the City Council for upcoming agenda items on future City Council Meetings. The Work Session is not an action item meeting. No one attending the meeting should rely on any discussion or any perceived consensus as action or authorization. These come only from the City Council Meeting.

Notice is hereby given that the American Fork City Council will meet in a work session on **Thursday, February 4, 2016**, in the **American Fork City Offices, 51 East Main Street**, commencing at **3:30 p.m.** The agenda shall be as follows:

1. Discussion on the American Fork Boat Harbor and possible grant opportunities for improvements at the Boat Harbor. *(Requested by Derric Rykert, Parks & Recreation)*
2. Discussion on adjusting Fitness Center and Cemetery Fees. *(Requested by Derric Rykert, Parks & Recreation)*
3. PARC Mandatory Meeting/Application Report. *(Requested by Audra Sorensen, Public Relations/Economic Development)*
4. Proposal to approve the Utah Certified Local Government Grant Application 2016-2017 that has been prepared by the City Historical Preservation Commission. *(Requested by Dan Adams, Historical Committee)*
5. Adjournment.

Dated this 2 day of February, 2016



Richard M. Colborn
City Recorder

CITY COUNCIL STUDY ITEM

City of American Fork COUNCIL WORK SESSION FEBRUARY 4, 2016

Department Parks and Recreation

Department Derric Rykert

STUDY ITEM Discussion on AF Boat Harbor and possible grant opportunities for improvements at the boat harbor.

STUDY ITEM Update and discussion on AF Boat Harbor. Discuss the current status of the boat harbor, plans that have been developed up to this point and what the next steps are. Parks and Recreation has applied for grants and funding and we need to decide what approach we want to take in improving the boat harbor.

SUMMARY RECOMMENDATION

BACKGROUND Through an agreement with the State of Utah, American Fork City has been operating the admissions and activities at the Boat Harbor. We are responsible for all operating costs and collect all revenues associated with the harbor. Several years ago, AF city purchased 5 acres adjacent to the boat harbor with the intention of expand the parking and amenities to the boat harbor. The boat harbor operates at maximum capacity many days, especially holidays and warm days. We would like to make improvements at the boat harbor that will increase the capacity there, as well, we need to improve the safety and access for Emergency vehicles and personnel.

BUDGET IMPACT Funding options/ideas will be presented at the work session. By increasing the user count at the facility, we will be able to increase net revenues to the city. At this point in time, we have not done economic impact studies to have detailed revenue projections.

SUPPORTING DOCUMENTS

CITY COUNCIL STUDY ITEM

City of American Fork COUNCIL WORK SESSION FEBRUARY 4, 2016

Department Parks and Recreation

Department Derric Rykert

STUDY ITEM Discussion on Adjusting Fitness Center and Cemetery Fees

STUDY ITEM Presentation from Parks and Recreation on adjusting fees: We will be presenting fee changes for Cemetery and the Fitness Center.

SUMMARY RECOMMENDATION After reviewing surrounding cities and in effort to keep up with increasing operating costs, we propose adjusting the cemetery and fitness center fees as presented.

BACKGROUND Each year we review fees to see where we are with our surrounding neighbors and what is happening with our operating costs. Why mid year? The fitness center recently had their large pass sale where a majority of the memberships are purchased. There is a little lull in pass sales until things pick up for the summer. This is a natural time to make the adjustment, and then when pass sales pick up, the new pricing will be a regular part of the operations. It gives us time to educate members before it goes into effect. For the cemetery, after reviewing all the information, now seems to be an appropriate time.

BUDGET IMPACT Fitness Center: Potential increase in revenue: \$35,000 per year if pass sales all stayed the same. If we see a decrease in purchases, we would not realize the full amount.

Cemetery: With an average of 170 burials and an increase of \$250, we could realize an additional \$42,500 per year.

SUPPORTING DOCUMENTS

Fee Adjustments-P&R (XLSX)

Fitness Center Membership Fees

Facility	Resident		Non-Resident		Resident		Non-Resident	
	Family-Yearly	Family-Monthly	Family-Yearly	Family-Monthly	Couple-Yearly	Couple-Monthly	Couple-Yearly	Couple-Monthly
American Fork Fitness Center	\$420.00	\$42.00	\$480.00	\$48.00	\$340.00	\$34.00	\$400.00	\$40.00
Orem Fitness Center	\$395.00	\$39.00	\$480.00	\$49.00	N/A	N/A	N/A	N/A
Lehi Legacy Center	\$450.00	\$44.00	\$495.00	\$49.00	\$365.00	\$36.00	\$400.00	\$39.00
P.G. Community Center	\$335.00	\$33.00	\$415.00	\$41.00	\$255.00	\$25.00	\$320.00	\$27.00
Provo Rec. Center	\$493.00	\$44.00	\$618.00	\$55.00	\$398.00	\$36.00	\$503.00	\$45.00
AFFC Proposed Fees	\$435.00	\$44.00	\$495.00	\$50.00	\$352.00	\$36.00	\$400.00	\$40.00
HAST Fees Proposed	\$325.00		\$370.00					
\$ amount of increase	\$15.00	\$2.00	\$15.00	\$2.00	\$12.00	\$2.00	\$0.00	\$0.00
% increase	3.57%	4.76%	3.13%	4.17%	3.53%	5.88%	0.00%	0.00%

Resident		Non-Resident		Resident		Non-Resident		Resident	
Sr. Couple & Indiv.- Yearly	Sr. Couple & Indiv.- Monthly	Senior Couple & Indiv.- Yearly	Senior Couple & Indiv.- Monthly	Student & Senior Yearly	Student & Senior Monthly	Student & Senior Yearly	Student & Senior Monthly	Family 3 month	Family 6 month
\$235.00	\$24.00	\$275.00	\$28.00	\$130.00	\$13.00	\$160.00	\$16.00	\$165.00	\$245.00
\$225.00	\$25.00	\$275.00	\$35.00	\$200.00	\$20	\$250.00	\$35.00	N/A	\$215.00
\$250.00	\$24.00	\$275.00	\$27.00	\$140.00	\$14.00	\$155.00	\$15.00	N/A	N/A
\$155.00	\$15.00	\$195.00	\$19.00	\$100.00	\$10.25	\$125.00	\$7.75	N/A	\$185.00
\$285.00	\$27.00	\$355.00	\$35.00	\$157.00	\$16.00	\$195.00	\$19.00	\$167.00	\$284.00
\$245.00	\$25.00	\$285.00	\$29.00	\$138.00	\$14.00	\$168.00	\$17.00	\$175.00	\$255.00
				\$108.00		\$130.00			\$195.00
\$10.00	\$1.00	\$10.00	\$1.00	\$8.00	\$1.00	\$8.00	\$1.00	\$10.00	\$10.00
4.26%	4.17%	3.64%	3.57%	6.15%	7.69%	5.00%	6.25%	6.06%	4.08%

Non-Resident	
Family 3 month	Family 6 month
\$185.00	\$275.00
N/A	\$239.00
N/A	N/A
N/A	\$230.00
\$207.00	\$389.00
\$195.00	\$285.00
	\$210.00

\$10.00	\$10.00
5.41%	3.64%

CITY COUNCIL STUDY ITEM

City of American Fork COUNCIL WORK SESSION FEBRUARY 4, 2016

Department Administration

Department Craig Whitehead

STUDY ITEM PARC Mandatory Meeting/Application Report

A year ago, the City enacted a Parks, Arts, Recreation and Culture Tax (called PARC), and it appointed an independent Board of Directors to plan, publicize and manage applications. On Jan. 21, the Board presented its mandatory meeting to potential PARC Tax applicants, and the Board is currently accepting applications. Applications are due March 31, 2015. In the presentation, Board Member Nate Mecham will give presentation that was given to applicants so that City Council members will be prepared to evaluate recommendations from the PARC Board when they are given.

SUPPORTING DOCUMENTS



**REQUEST FOR COUNCIL ACTION
CITY OF AMERICAN FORK
FEBRUARY 4, 2016**

Department Recorder **Director Approval** Richard Colborn

AGENDA ITEM Proposal to approve the Utah Certified Local Government Grant Application 2016-2017 that has been prepared by the City Historical Preservation Commission.

SUMMARY RECOMMENDATION The City Historical Preservation Commission has prepared the Utah Certified Local Government (CLG) Grant Application for 2016-2017. American Fork is eligible to apply for a grant of up to \$10,000. With the grant match, that is a \$20,000 project. The Commission propose a \$10,000 fund for fire code upgrades to the National Historic Site of Bigelow Organ Factory with a \$5000 match from Michael Bigelow, owner. The Commission also proposes a \$10,000 fund be used in other preservation projects that will be presented by the Commission in the Study Session. These projects will require a \$5000 match from the City Budget. The Commission wished to know the disposition of the Council on this proposal before the grant application is submitted. The CLG Grant application is due on February 12, 2016.

BACKGROUND The CLG Grant is a matching grant with the Utah State Historic Preservation Office that is designed to assist local government with their historic preservation programs. The grant consists of federal and state funds and require a 50/50 match of local funds or donated services.

BUDGET IMPACT Matching Funds from the city budget of \$5000.

SUPPORTING DOCUMENTS

1. Project details will be brought to the study session by Commission Representatives. The Commission will finalize these details in their meeting on February 3, 2016.

SUPPORTING DOCUMENTS